

Kentucky Applied Behavior Analyst Licensing Board

December 19, 2011

A regular meeting of the Kentucky Applied Behavior Analyst Licensing Board was conducted on December 19, 2011 at the Office of Occupations and Professions, in Frankfort, Kentucky.

<u>Members Present</u> Dr. Nic Weatherly, Ph.D., Chairman Steve Foreman Stephen Wood Scott Brinkman Dr. Stan Bittman, Ph.D. Dr. Shelli Deskins, Ph.D., Vice Chairman Brady Dunnigan <u>Members Absent</u>	<u>Occupations and Professions Personnel</u> Lindsey Lane, Board Administrator Courtney Bourne, Executive Director Jeremy Horton, Deputy Executive Director <u>Others</u> Mark Brengelman, Office of the Attorney General
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Call to Order

Dr. Weatherly called the meeting to order at 10:05am.

Carolyn Benedict of the Office of Occupations and Professions swore in new Board Member, Brady Dunnigan.

Approval of Minutes

Minutes of the November 28, 2011 meeting were presented for the Board's review. Mr. Foreman made a motion to approve the minutes as presented. Dr. Bittman seconded that motion and it carried.

Financial Report

The Board's financial report was reviewed. Mr. Horton informed the Board that they would no longer have to vote on this report as it is strictly informational.

Report from O&P

Inside all Board packets was a memo along with new travel requirements for all Board members conducting Board business. This new travel policy comes from an audit recommendation the Office of Occupations and Professions received earlier in 2011. The Board will now receive copies of all travel vouchers they submit for reimbursement for their own records. They will also need to submit original receipts if seeking reimbursement for meals or lodging.

Mr. Horton introduced new Executive Director, Courtney Bourne to the Board. Ms. Bourne comes to O&P from the Governor's Office. Ms. Bourne began her duties with O&P on December 16, 2011 and informed the Board she will be happy to assist the Board should they have any questions or concerns.

Board Counsel Report

Mr. Brengelman informed the Board that their "permanent" Regular Regulations are now in place. He congratulated the Board on the Board enacting final administrative regulations in order to issue licenses to practice this profession.

Old Business

The Board continued working on Supervision regulations. Dr. Weatherly brought the new members up to date on where these regulations currently stand and the language the Board would like to use. Dr. Bittman asked how the Board would know who the Supervisor is supervising. According to law (KRS 319C.010(9)) Supervised experience means services rendered as a part of the certification requirements of a behavior analyst or assistant behavior analyst under the supervision of a licensed behavior analyst. The Board discussed this definition and how a licensee won't just let anyone use their behavioral plan since they're working under that person's license. Dr. Weatherly asked the Board to continue to think about this area and provide feedback. He also informed the Board he will look at laws from other states such as Missouri, Indiana, and Colorado.

New Business

Ms. Lane informed the Board it was time to discuss Board elections. The Board will need to provide nominations for Chairman, Vice Chairman, and Secretary. Dr. Bittman nominated Dr. Weatherly for Chairman and Dr. Deskins for Vice Chairman. Mr. Wood seconded that motion and it carried. Dr. Weatherly nominated Mr. Foreman for the Secretary vacancy. Mr. Wood seconded that motion and it carried.

The Board also discussed the need for a new training site for the Abuse and Neglect requirement for all ABA licensees. The Board would like to come up with language to use in letting licensees know they still have to submit this requirement with their application for licensure. Dr. Weatherly asked if the Board should provide a link that gives licensees an option in courses relating to this matter. Ms. Lane informed the Board if they wanted to allow several different courses that they would need to provide a specific course listing with course providers so not to confuse anyone. The Board would like to allow a sixty (60) day window to fulfill this requirement. Dr. Weatherly and Ms. Lane will work on this letter together.

Travel and Per Diem

Dr. Deskins made a motion to approve travel and per diem for today's meeting. Mr. Wood seconded that motion and it carried unanimously.

Adjournment

Mr. Foreman made a motion to adjourn the meeting. Dr. Bittman seconded that motion and it carried unanimously.

Meeting adjourned at 12:07pm.